

RICHARDSON & SMITH

Chartered Surveyors

Estate Agents

Auctioneers

Valuers

FEES FOR THE LETTING / MANAGEMENT OF RESIDENTIAL PROPERTY & TENANCY APPLICATIONS

LANDLORD CHARGES

LETTING ONLY SERVICE CHARGES

Introductory only service £500 plus VAT (£600)
Energy performance certificate £55 plus VAT (£66)

FULL MANAGEMENT PACKAGE CHARGES

Setting-up fee £250 plus VAT (£300)
Monthly percentage charge: 10% plus VAT of rent collected
Energy performance certificate £55 plus VAT (£66)
No annual charge for holding secured tenancy deposit - Free

*Commission is due at the commencement of the tenancy in respect of the setting-up fee.
Management charges become payable on periodic basis in keeping with the rental payments. If the
management service is to be cancelled within 5 months of the agreement being set up, Richardson
and Smith reserve the minimum fees totaling £500 plus VAT, equating to our letting only charges.*

DEPOSIT PROTECTION

Richardson and Smith are a member of The Deposit Protection Service.

OMBUDSMAN

Richardson and Smith are members of The Property Ombudsman Scheme (TPOS) and run an
in-house grievance procedure for complaints.

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